

District of Metchosin

Minutes

Parks and Trails Advisory Select Committee Meeting

Tuesday, September 17, 2024 at 7:00 p.m.

Council Chamber

Metchosin Municipal Hall

Present: Ron Aubrey (meeting chair), Kathy Atherton, Ryan Carter, Caroline Donahue, Karen Hoffman, Jim Nan, David Shanks (recorder)

Regrets: Jay Shukin (Councillor Liaison)

The meeting was called to order at 7:02 p.m.

1. Agenda, Additions and Approval

Moved by Caroline that the Committee approve the agenda as presented.

Carried

2. Presentations

None.

3. Public Participation

- Tim Howard (Saddleback)
 - In 2005 connector trail between Hi Mount & Saddleback was defeated. Again in 2016, defeated by petition.
 - Concerned & unaware who wants trail in this area.
 - Chair noted there is no current plan for trail on Hi Mount. There is municipal easement
 - PTASC note: believe this is actually dedicated as a park, not just a municipal easement.
- Much discussion about agenda or meeting notes that identify need for trail access or signage
 - Clarification that there is no plan nor current ask for trail in Hi Mount area.
 - There will be public input sought for any new updates and new trails within Metchosin.
- Ken Ward (Stirrup)
 - Sought clarification about public input for P&T master update.
 - Asked about future discussion on opening alternate access to area, relative to risk in case of fire & single escape route, and that trails that would bring more people into area & increase the risk.
 - Chair suggested to provide feedback into ATP development survey.
- Kyara Kahakauwilla
 - Context on PTASC process, requires direction from council.
 - Noted piece of land is on the books as green space, but is very rough & difficult access.
 - Suggested if District looks into trail in this area, that staff make note to specifically reach out to affected community areas.

- Maryann Dylan (Saddleback)
 - Commented that she directed letter to Mayor, Council, & PTASC, asked if it will be on future agenda for PTASC.
 - **Note for follow-up** up with District to direct letter to PTASC for future agenda.

4. Adoption of Minutes

a) Parks & Trails Advisory Select Committee, August 7, 2024

Moved by Karen that the Committee approve the minutes of the Parks and Trails Advisory Select Committee meeting held on Aug 7, 2024.

Carried

5. Receipt of Minutes

None.

6. Business Arising from the Minutes

a) Memorial Benches

- Wooton Road
 - No further updates from members present
 - To cover in later Reports

b) Bradene Stairs

- New stringers were installed. Existing railings
- Need to check if work complete & warning signs need to stay in place

c) Weir Beach stairs

- Noted the new stairs look to be very well done

d) Tipton Memorial Bench – Councillor Shukin’s Report

- To cover in later Reports

7. Reports

a) Parks and Trails Coordinator

- Duke Road bench has foundation framed
- Updated Parks Donation document to be shared at next meeting
- Few trail maintenance items
- Current need is for Volunteers, more maintenance than we have volunteers to undertake.
 - i. Scouts/Cubs have expressed interest to volunteer & cleanup
 - ii. Volunteer already stepped forward to support to assist with repairs on Latoria Community Bridge

b) Council Liaison Written Report: Not available.

c) Chair Verbal Report

- Report sent to CAO after Aug meeting regarding DRE survey. Understands RFP is now out for tender.

8. Correspondence

- a) Ronsee, Branson-Duke Connector Trail Cleanup
 - Note that planned events for cleanup are good way to engage & cleanup entire trail at once.

9. Other Business

- a) Potential Roadside Trail Duke Road East
 - Request to contract survey for Duke Road East project (includes notes from the Community Input Session held July 31, 2024) - Councillor Shukin's Report
 - Update earlier in Chair's report
- b) An Equestrian Mounting block at the Corner of Rocky Point and Happy Valley Roads
 - Some riders have asked about some tall object to help mounting horses.
 - Could this be a Donation item? Need measurement on what height this should be. (to measure at Hillman trail)
 - Large boulder/rocks could be used, placed as steps
 - Appropriate location at this corner to be determined
 - To present proposal to & coordinate with Public Works
- c) Additional signage in Eleanor Mann Park
 - Public correspondence that signage is not clear once visitor is in the park. Seeks committee input on general signage strategy for Metchosin Parks?
 - General agreement clear signage supports non-intrusive trail usage
- d) TrailStewards and Volunteer Insurance
 - Definition of TrailStewards program needed
 - Is typical ask to work with hand tools only, power tools, or otherwise?
 - **Action** for Ryan to ask for direction from CAO on what general volunteers and Trail Stewards can be asked to do, if there are liability considerations, what is needed to cover volunteers under District liability insurance.
 - Clarification that volunteers not part of Select Committee
 - If there is need for insurance on P&T volunteers, consider using PTASC budget for this cost.
- e) Metchosin Community Day Draw and Review
 - Draw for gift card from P&T survey respondents. Winner: Claire Mulligan
 - Caroline to compile Survey responses
 - Expression of interest for Updates, Volunteering, etc.
 - Caroline to provide to Ryan

10. Adjournment and Next Meeting Date

Moved by Caroline that the Committee adjourn the meeting at 8:45 p.m.

Carried

The next meeting will be held on Tuesday, Oct 15, 2024 at 7:00 p.m.