



DISTRICT OF METCHOSIN

4450 Happy Valley Road
Victoria, B.C., V9C 3Z3
Tel: (250) 474-3196
Fax: (250) 474-6298
Email: building@metchosin.ca

File 9400-20

Request for Property Information

Applicant Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Property Civic Address: _____

Property Legal Description: _____

- I am the owner of the above-mentioned property and request a search of property information and copies of documents
- I am not the owner of the above noted property but have permission from the owners to request a search of property information and copies of documents

Owners Name: _____ Owners Phone #: _____

Owners Signature: _____

Please indicate which documents you require copies of: (ie: survey certificate, site plan, tax certificate, etc).

The fee of \$26.25 (includes GST) is payable at the time of the request. The District of Metchosin accepts payment of CASH, DEBIT or CHEQUE only.

DISCLAIMER: Information provided in building records searches are provided for convenience only and it should be clearly understood that you must satisfy yourself as to whether the premises and the existing or proposed use is or would be in conformity with applicable bylaws and regulations of the District of Metchosin

Signature: _____ Date: _____